RETAIL ENERGY CODE

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CHANGE PROPOSAL PLAN

R0002 – REVIEW OF DATA SPECIFICATION CATEGORY IN REC BASELINE STATEMENT

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RESPONSIBLE COMMITTEE	CHANGE PANEL

LEAD ANALYST
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CHANGE OVERVIEW

This proposal seeks to formally designate parts of the Data Specification as Category 2 documents in the REC Baseline Statement, so these are subject to form change control set out in the REC Change Management Schedule.

KEY MILESTONES

	FROM	TO
PRELIMINARY CHANGE REPORT ISSUED	09/09/2021	09/09/2021
CHANGE PANEL APPROVAL (EX-COMMITTEE)	13/09/2021	13/09/2021
CONSULTATION ISSUED	14/09/2021	20/09/2021
FINAL CHANGE REPORT ISSUED	24/09/2021	24/09/2021
RESPONSIBLE COMMITTEE DECISION	05/10/2021	05/10/2021
PUBLISH CHANGE DECISION	06/10/2021	06/10/2021
APPEAL WINDOW CLOSURE	20/10/2021	20/10/2021

1 SCOPE

1.1 IN SCOPE

This document details the plan for assessment and consultation of the proposal to designate the Data Specification as a Category 2 document under the REC.

1.2 OUT OF SCOPE

This plan does not consider any changes to the structure or contents of the Data Specification.

2 PROJECT STRUCTURE AND ORGANISATION

2.1 POINTS OF CONTACT

LEAD ANALYST	Jon Hawkins	jonathan.hawkins@gemserv.com	020 7770 6830

2.2 REQUIRED ACTIVITIES

2.2.1 ANALYSIS

There is no additional analysis required. The change is fully formed and reflects the original intention of the Switching Programme to designate the Data Specification as part of REC V2.0.

2.2.2 SOLUTION DEVELOPMENT

There is no solution development required. The change is fully formed and reflects the original intention of the Switching Programme to designate the Data Specification as part of REC V2.0.

2.2.3 IMPACT ASSESSMENT

There is no additional impact assessment activity required. The change is fully formed and reflects the original intention of the Switching Programme to designate the Data Specification as part of REC V2.0.

2.2.4 PRELIMINARY ASSESSMENT

The Preliminary Change Report will be published on 9th September 2021 and will propose a short period of consultation. This will focus on validating that there are no unknown adverse impacts in carrying out the original intention of the Switching Programme.

2.2.5 FINAL ASSESSMENT

Following a reduced consultation period, time has been included in the plan for an expedited review of any consultation responses received for these to be addressed prior to publishing the Final Change Report for decision.

2.3 STAKEHOLDER ENGAGEMENT PLAN

2.3.1 CONSULTATION PLAN

This change does not require any further solution development or impact assessment as the solution is fully formed and has already been considered by the Switching Programme. The intention was for the Data Specification to be included in Retail Code Consolidation and be designated as Category 2 documents in REC V2.0 but this was not included in the required Switching Programme Change Request.

We feel a short consultation period is appropriate to clarify that there are no unknown adverse impacts from the Data Specification being subject to the formal REC change process. A consultation period of 5 Working Days has been included to accommodate this, while still supporting the expedited timetable to allow a decision to be made in time for implementation in the November 2021 release.

2.3.2 WIDER STAKEHOLDER ENGAGEMENT

There are no additional stakeholder engagement activities planned for this Change Proposal.

2.4 RAID

2.4.1 RISKS AND ISSUES

No.	RISK	NOTES	MITIGATION
R1	An Alternative Change Proposal may prevent the required from being achieved.	In the event that a valid Alternative Change Proposal requires assessment, this could impact the timetable for progression.	There is a limited period where Alternative Change Proposals can be submitted, and this will be monitored following publication of the Initial Assessment Report.

2.4.2 ASSUMPTIONS AND DEPENDENCIES

No.	ASSUMPTION	NOTES	HOW/WHEN TO VALIDATE
A1	The intention of the Switching Programme was to designate the Data Specification as part of the REC, but this was missed from the formal Change Requests.	It was always the intention of the Switching Programme that the Data Specification would form part of the REC. The absence of this from the formal Change Request was an oversight rather than a deliberate intention or change of policy.	This will be validated in the consultation on the Preliminary Change Report.

No.	DEPENDENCY	NOTES	STATUS
D1	The Change Panel will need to be comfortable with the expedited timetable for progression in order to meet the required implementation date.	If the Change Proposal does not follow the required timetable it may not be approved in time to be included in the November 2021 release.	Open

2.5 DEADLINE FOR ALTERNATIVE CHANGE PROPOSALS

SUBMISSION DEADLINE	09/09/2021